TABLE OF CONTENTS

PREFACE v

ACKNOWLEDGMENTS xv

PART 1. PREPARATION FOR LITIGATION

Chapter 1. Case Planning 3
§ 1.1 Elements of Planning 3
§ 1.1.1 Introduction 3
§ 1.1.2 Generative AI (GenAI) and Large Language Models (LLMs) 4
§ 1.1.3 The Dispute Resolution Process 5
§ 1.1.4 The Law and the Facts 6
§ 1.1.5 The Role of the Lawyer 7
§ 1.1.6 The Adversary System 8
§ 1.1.7 The Client 10
§ 1.1.8 What, a Game? 11
§ 1.2 Case Preparation 12
§ 1.2.1 Professional Assessments 13
§ 1.2.2 Developing the Plan 15
§ 1.2.3 Searching for Resources 16
§ 1.2.4 Making Time Predictions 17
§ 1.2.5 Assessing Costs and Fees 18
§ 1.2.6 Implementing the Plan 20
§ 1.2.7 Managing Legal Artificial Intelligence 22
§ 1.2.8 Advocacy Opportunities 22
§ 1.3 Creative Planning 24
§ 1.3.1 Brainstorming and Focusing 24
§ 1.3.2 Openness and Flexibility 25
§ 1.3.3 Visualizing and Believing 25
§ 1.4 Factual Analysis and Development 26
§ 1.4.1 Types of Information 27
§ 1.4.2 Categories of Information 28
§ 1.5 Credibility Analysis 28
§ 1.5.1 The Story 28
§ 1.5.2 The Witness 29
§ 1.5.3 The Document 30
§ 1.6 Legal Analysis and Reasoning 30
§ 1.6.1 Logical Reasoning 30
§ 1.6.2 Legal Analysis 32
§ 1.7 Client Interviewing and Counseling 32
§ 1.7.1 Client Interview 32
§ 1.7.2 Client Counseling 34

§ 1.7.3 Client Advice 35
§ 1.7.4 Client Participation 35
§ 1.8 Negotiation and Mediation 36
§ 1.8.1 Negotiated Settlements 36
§ 1.8.2 Mediation 37
§ 1.8.3 Mediation Criteria 38
§ 1.9 Arbitration 40
§ 1.9.1 Arbitral Process 40
§ 1.9.2 Arbitration Criteria 41
§ 1.10 Ethics 42
§ 1.11 Changes and Reforms 46
Case Files and Problem Assignments 48
HDE v. Tri-Chem 49
Chapter Questions and Problems 51

Chapter 2. Investigation 55
§ 2.1 Introduction 55
§ 2.2 Legal Investigation 56
§ 2.3 Determining the Applicable Law 61
§ 2.4 Fact Investigation 63
§ 2.4.1 Introduction 63
§ 2.4.2 The Investigation Process 64
§ 2.4.3 Timing of Investigations 65
§ 2.4.4 Investigative Personnel 68
§ 2.4.5 Sources of Information 69
§ 2.4.6 The Internet as a Source of Information 71
§ 2.4.7 Social Media Information 74
§ 2.4.8 Documents, Objects, Physical Evidence 76
§ 2.5 Witness Interviews 79
§ 2.5.1 Who Should Be Interviewed and Why? 80
§ 2.5.2 Locating Witnesses 80
§ 2.5.3 Types of Witness Interviews 81
§ 2.5.4 Types of Witnesses 82
§ 2.5.5 Reasons to Talk 83
§ 2.5.6 Obtaining and Maintaining Witness Cooperation 84
§ 2.5.7 Interview Questions 85
§ 2.5.8 Interview Topics 86
§ 2.6 Witness Interview Approaches 87
§ 2.6.1 Interview Techniques 87
§ 2.6.2 Influencing the Interview Responses 87
§ 2.6.3 Maintaining a Record of the Interview 88
§ 2.6.4 Witness Statements 90
§ 2.6.5 Witness Statement Mechanics 91
§ 2.6.6 Recording the Statement 92
§ 2.6.7 Copies of Witness Statements 94
§ 2.6.8 Payments to Witnesses 94
§ 2.6.9 Informing Witnesses 95

§ 2.7 Use of Experts ... 96
HDE v. Tri-Chem ... 97
Practice Problems and Assignments ... 99

PART 2. PLEADING

Chapter 3. Pleading the Case ... 109
§ 3.1 Preliminaries to Pleading ... 109
§ 3.1.1 Dispute Resolution Forums ... 110
§ 3.1.2 Subject-Matter Jurisdiction ... 111
§ 3.1.2(A) Diversity Jurisdiction ... 112
§ 3.1.2(B) Federal-Question Jurisdiction ... 114
§ 3.1.3 Personal Jurisdiction ... 116
§ 3.1.4 Venue ... 118
§ 3.1.5 Jurisdiction and Venue in Other Forums ... 119
§ 3.2 Pleadings in General ... 120
§ 3.2.1 Federal and State Pleading Provisions ... 120
§ 3.2.2 Pleading Defined ... 121
§ 3.2.3 "Notice" Pleading ... 121
§ 3.2.4 "Pleadings" in Other Forums ... 125
§ 3.3 The Complaint ... 126
§ 3.3.1 Functions of the Complaint ... 126
§ 3.3.2 Timing of the Summons and Complaint ... 128
§ 3.3.3 Proper Forum ... 130
§ 3.3.4 Parties to the Action ... 133
§ 3.3.5 Issues in the Complaint ... 136
§ 3.3.6 Content of the Complaint ... 138
§ 3.3.7 Forms of Relief ... 144
§ 3.4 Signing of Pleadings ... 146
§ 3.5 Ethics of Pleadings ... 147
§ 3.6 Drafting Techniques ... 149
§ 3.6.1 Goals of the Complaint ... 149
§ 3.6.2 Drafting Techniques ... 150
§ 3.6.3 Alternative Complaint Forms ... 154
§ 3.6.4 Federal Court Civil Cover Sheet ... 155
§ 3.6.5 Drafting Techniques and Forms for Other Forums ... 157
§ 3.7 Defendant's Pleadings ... 158
§ 3.7.1 The Answer ... 158
§ 3.7.2 Affirmative Defenses ... 159
§ 3.7.3 Responses in Other Forums ... 162
§ 3.8 Counterclaims, Cross-Claims, and Third-Party Complaints ... 162
§ 3.8.1 Generally ... 162
§ 3.8.2 Counterclaims ... 162
§ 3.8.3 Cross-Claims ... 164
§ 3.8.4 Third-Party Claims ... 165
§ 3.8.5 Tactical Summary ... 166
§ 3.9 Replies ... 168

§ 3.10 Intervention and Interpleader 169
§ 3.11 Class Actions and Special Pleading Situations 169
§ 3.12 Amendment of Pleadings 170
§ 3.12.1 Introduction 170
§ 3.12.2 Standards for Permitting Amendment 171
§ 3.12.3 Amendment Procedure 173
§ 3.13 Supplementation of Pleadings 174
§ 3.13.1 Introduction 174
§ 3.13.2 Pleading Supplementation Procedure 175
HDE v. Tri-Chem 176
Practice Problems and Assignments 179

Chapter 4. Motions Attacking the Pleadings and Jurisdiction 187
§ 4.1 Motions Attacking the Pleadings 187
§ 4.1.1 Introduction 187
§ 4.1.2 Attacks on Service of Process 188
§ 4.1.3 Service Law 189
§ 4.1.4 Waiver of Service 189
§ 4.1.5 Challenging Process/Service 189
§ 4.2 Attack on the Form and Specificity of the Pleadings 190
§ 4.3 Failure to Plead Special Matters 192
§ 4.3.1 Introduction 192
§ 4.3.2 Available Challenges on Pleading Specificity 192
§ 4.3.3 Strategy, Tactics, Procedure 194
§ 4.4 Challenge on Substance or Legal Adequacy of Pleadings 194
§ 4.4.1 Dismissal for Failure to State a Claim 194
§ 4.4.2 Judgment on the Pleadings 196
§ 4.4.3 Procedure 197
§ 4.5 Motions Challenging Jurisdiction 197
§ 4.5.1 Motions to Dismiss for Lack of Subject-Matter Jurisdiction 197
§ 4.5.2 Motions Challenging Personal Jurisdiction 199
§ 4.5.3 Motions Seeking Non-Exercise of Jurisdiction 202
§ 4.5.4 Motions Seeking to Dismiss State Claims 203
§ 4.5.5 Motions to Dismiss "Ancillary" Claims 204
§ 4.5.6 The Abstention Doctrines 205
§ 4.5.7 Miscellaneous "Abstention" or Quasi-Abstention Provisions 208
§ 4.5.8 Removal and Remand 209
§ 4.5.9 Removal/Remand Procedures 212
§ 4.6 Prior Pending Actions and Stays 214
§ 4.7 Motions to Transfer Venue 215
§ 4.8 Multi-District Case Transfers 217
§ 4.8.1 Current Venue Law Provisions 219
§ 4.9 Joinder of Parties 220
§ 4.9.1 Joinder Generally 220
§ 4.9.2 Class Actions 220

§ 4.9.3 Class Certification 221
§ 4.9.4 Class Management Orders 222
§ 4.9.5 Intervention 223
§ 4.9.6 Substitution of Parties 225
§ 4.10 LLMs: Motion Drafting Assistance 225
Practice Problems and Assignments 227

PART 3. DISCOVERY PRACTICE

Chapter 5. Scope of Discovery 245
§ 5.1 Purposes of Discovery 245
§ 5.1.1 "Disclovery" 246
§ 5.1.2 Discovery in Arbitration and Administrative Cases 247
§ 5.1.3 Zen and the Art of Discovery Practice 247
§ 5.2 Discovery 247
§ 5.2.1 Timing and Sequence of Discovery 249
§ 5.2.2 Methods of Discovery 249
§ 5.2.3 Arbitration and Administrative Discovery Methods 251
§ 5.3 Disclosure and Discovery 251
§ 5.3.1 Disclosure Information 251
§ 5.3.2 Initial Disclosures 252
§ 5.3.3 Exempt Actions 253
§ 5.3.4 Disclosure of Individuals 253
§ 5.3.5 Disclosure of Documents 253
§ 5.3.6 Impeachment Uses 254
§ 5.3.7 "Use" to Support Claims and Defenses 254
§ 5.3.8 Damages 255
§ 5.3.9 Insurance Agreements 255
§ 5.3.10 Voluntary Disclosures 256
§ 5.3.11 Timing of Disclosures 256
§ 5.3.12 Scope of Investigation 256
§ 5.3.13 Modifications 257
§ 5.3.14 Disclosure Violations 258
§ 5.4 Relevancy and Proportionality 258
§ 5.4.1 Relevancy 258
§ 5.4.2 Sources of Information 260
§ 5.4.3 Proportionality 262
§ 5.4.4 Historical Standards 262
§ 5.4.5 Relevancy Limits 263
§ 5.4.6 Practical Discovery Limits 263
§ 5.5 Privilege 265
§ 5.5.1 Analysis 265
§ 5.5.2 Privilege Under the United States Constitution 270
§ 5.5.3 Privilege Under Acts of Congress and State Legislatures 272
§ 5.5.4 Privilege Under Supreme Court Rules 272
§ 5.5.5 Common Law Privileges 273

§ 5.5.6 Attorney-Client Privilege 273
§ 5.5.7 Attorney-Corporate Client Privilege 275
§ 5.5.8 Other Specific Privileges 277
§ 5.5.9 Objections to Claims of Privilege 279
§ 5.5.10 Waiver of Privileges 280
§ 5.6 Insurance Agreements 281
§ 5.7 Trial Preparation Materials 282
§ 5.7.1 Work Product 282
§ 5.7.2 The Who, When, Why Rule 284
§ 5.7.3 Substantial Need and Undue Hardship 285
§ 5.7.4 Objections to Trial Preparation Materials 286
§ 5.7.5 Waiver of Protections 287
§ 5.7.6 Witness Statements 287
§ 5.7.7 Practice Considerations 289
§ 5.8 Attorney Mental Impressions 290
§ 5.8.1 Protected Information 290
§ 5.8.2 Extent of Coverage 291
§ 5.8.3 Status of Protections 293
§ 5.9 Expert Discovery 293
§ 5.9.1 Categories of Experts 293
§ 5.9.2 Types of Experts 294
§ 5.9.3 Expert Discovery 295
§ 5.10 Supplementation 299
§ 5.11 Protective Orders 301
§ 5.11.1 Introduction 301
§ 5.11.2 Restricting Discovery or Disclosure 302
§ 5.11.3 Specifying Terms and Conditions 303
§ 5.11.4 Prescribing Methods or Inquiries 304
§ 5.11.5 Designating or Limiting Persons Present 304
§ 5.11.6 Restricting Information 305
§ 5.11.7 Protective Order Summary 306
§ 5.12 Overall Discovery Strategy 307
§ 5.12.1 Discovery by Agreement 307
§ 5.12.2 Planning a Discovery Program 308
§ 5.12.3 Factual Stipulations 311
§ 5.13 Pre-Complaint Discovery: Rule 27 312
§ 5.13.1 Introduction 312
§ 5.13.2 Procedure and Content 313
Practice Problems and Assignments 313

Chapter 6. Depositions 335
§ 6.1 The Deposition Process 335
§ 6.1.1 Advantages of Depositions 335
§ 6.1.2 Disadvantages of Depositions 336
§ 6.1.3 Scope of Depositions 336
§ 6.1.4 Timing of Depositions 337
§ 6.1.5 Number of Depositions 338

§ 6.1.6 Location of Depositions 339
§ 6.1.7 Time Allocated to Depositions 340
§ 6.1.8 Non-Party Depositions 341
§ 6.2 Preliminary Deposition Considerations 343
§ 6.2.1 Noticing the Deposition 343
§ 6.2.2 Persons Present at the Deposition 346
§ 6.2.3 Ensuring Production of Documents and Materials 349
§ 6.3 Recording the Deposition 350
§ 6.3.1 Deposition Transcript and Record 351
§ 6.3.2 Remote Video and Tele-Depositions 352
§ 6.3.3 Electronic Recording of Depositions 353
§ 6.3.4 Video Depositions 353
§ 6.3.5 Reducing the Cost 355
§ 6.3.6 The Record 357
§ 6.3.7 Reporters and Depositions 358
§ 6.4 Preparing for the Deposition 359
§ 6.4.1 Outline Organization 361
§ 6.4.2 Deposition to Preserve Testimony 363
§ 6.5 Taking the Deposition 365
§ 6.5.1 Preliminary Procedural Matters 365
§ 6.5.2 Demeanor of the Attorneys 365
§ 6.5.3 Governing Rules and Stipulations 366
§ 6.5.4 Introductory Statements and Questions 367
§ 6.5.5 Handling Exhibits 369
§ 6.5.6 Discovery of Materials 371
§ 6.5.7 Confidential Information 373
§ 6.5.8 Continuing Depositions 373
§ 6.5.9 Reacting to Objections 374
§ 6.5.10 Controlling Interference 376
§ 6.5.11 Concluding Questions and Considerations 377
§ 6.6 Deposition Questioning Strategies 378
§ 6.6.1 Specific Techniques: How to Probe 382
§ 6.6.2 Specific Techniques: What to Ask 385
§ 6.6.3 Specific Techniques: How to React 388
§ 6.6.4 Specific Techniques: Deposing the Expert 391
§ 6.7 Representing the Deponent 393
§ 6.7.1 Selecting the Deponent 393
§ 6.7.2 General Deponent Preparation 394
§ 6.7.3 Specific Deponent Preparation 394
§ 6.7.4 Video and Remote Preparations 396
§ 6.7.5 Raising Objections During Depositions 398
§ 6.7.6 Instructing the Deponent Not to Answer 401
§ 6.7.7 Protecting the Deponent 403
§ 6.7.8 Questioning the Deponent 405
§ 6.8 Concluding the Deposition 407
§ 6.8.1 Stipulations 407
§ 6.8.2 Deposition Review by the Deponent 407

§ 6.8.3 Deposition Request by Attorney 408
§ 6.8.4 Deposition Signing by Deponent 409
§ 6.8.5 Deposition Changes by Deponent 410
§ 6.8.6 Preserving the Deposition 411
§ 6.9 Written-Question Depositions 411
§ 6.9.1 Advantages 412
§ 6.9.2 Disadvantages 412
§ 6.10 Use of the Deposition 412
Practice Problems and Assignments 414

Chapter 7. Interrogatories 431
§ 7.1 Introduction 431
§ 7.1.1 Advantages 432
§ 7.1.2 Disadvantages 433
§ 7.1.3 Parties Can Be Questioned 433
§ 7.1.4 Timing of Interrogatory Submissions 433
§ 7.2 Subject Matter of Interrogatories 434
§ 7.2.1 Available Information 434
§ 7.2.2 Primary Information 435
§ 7.2.3 Objective Information 436
§ 7.2.4 Additional Information 437
§ 7.2.5 Opinions and Contentions 439
§ 7.3 Interrogatory Format 442
§ 7.3.1 Preface 442
§ 7.3.2 Instructions 443
§ 7.3.3 Definitions 445
§ 7.4 Drafting Interrogatories 446
§ 7.4.1 Effective Techniques 446
§ 7.4.2 Number of Interrogatories 448
§ 7.4.3 Designing Techniques 450
§ 7.4.4 Form Interrogatories 452
§ 7.5 Objections to Interrogatories 453
§ 7.5.1 Interposing Objections 454
§ 7.5.2 Ineffective Objections 455
§ 7.5.3 Objection Procedures 456
§ 7.5.4 Response Options 457
§ 7.6 Answers to Interrogatories 458
§ 7.6.1 Sources of Information 459
§ 7.6.2 Duty to Investigate 460
§ 7.6.3 Reasonable Interpretation 461
§ 7.6.4 Preparation of Answers 461
§ 7.6.5 Composing Answers 462
§ 7.6.6 Qualifying Answers 462
§ 7.6.7 Ensuring Complete Responses 464
§ 7.6.8 Disclosing Harmful and Helpful Information 466
§ 7.6.9 Extension of Time 466
§ 7.6.10 Ethical Appraisal 466

§ 7.7 Business Records and Electronically Stored Information (ESI).... 467
§ 7.8 Subsequent Responses 468
§ 7.8.1 Amending Responses 468
§ 7.8.2 Supplementing Responses 469
§ 7.9 Contesting Objections 469
§ 7.10 Use of Responses 469
Practice Problems and Assignments 470

Chapter 8. Requests for Production of Documents and ESI 477
§ 8.1 Introduction 477
§ 8.2 Saying Please 478
§ 8.3 The Document Disclosure Rule 479
§ 8.4 The Document Discovery Rule 480
§ 8.5 Parties 480
§ 8.6 The Scope of Rule 26 Disclosures 481
§ 8.7 The Scope of Rule 34 Requests 482
§ 8.8 Possession, Custody, and Control 483
§ 8.9 Timing of Disclosures and Requests 485
§ 8.10 The Request Procedure 486
§ 8.11 Reasonable Particularity 487
§ 8.12 Drafting Techniques 488
§ 8.13 Time, Place, Manner 490
§ 8.14 Response 491
§ 8.15 Objections 494
§ 8.16 Conducting the Examination 497
§ 8.17 Interpreting Documents 497
§ 8.18 Testing 498
§ 8.19 Destructive Testing 499
§ 8.20 Electronically Stored Information 501
§ 8.20.1 ESI Sources 502
§ 8.20.2 ESI Policies 503
§ 8.20.3 ESI Law 504
§ 8.21 ESI Systems 506
§ 8.21.1 ESI Computer Systems 506
§ 8.21.2 ESI Technical Terminology 506
§ 8.21.3 ESI Scenario 508
§ 8.22 ESI Life Cycle 509
§ 8.23 ESI Discoverability 513
§ 8.23.1 Procedural ESI Rules 513
§ 8.23.2 Judicial ESI Factors 515
§ 8.24 Preserving ESI 517
§ 8.25 ESI Cooperation, Accessibility, Affordability, Proportionality 518
§ 8.26 ESI Cost Shifting 519
§ 8.27 ESI Sanctions 520
§ 8.27.1 Available Sanctions 520
§ 8.27.2 Spoliation Sanctions 520
§ 8.28 Independent Actions 521

§ 8.29 Production from Non-Parties 522
§ 8.29.1 Subpoena 522
§ 8.29.2 Obtaining Materials 523
§ 8.29.3 Reach of Subpoena 524
§ 8.29.4 Responses to Subpoena 524
§ 8.29.5 Motion to Quash 525
§ 8.29.6 Complying with Subpoena 528
§ 8.30 Production from the Government 528
Practice Problems and Assignments 529

Chapter 9. Requests for Physical and Mental Examinations 539
§ 9.1 Introduction 539
§ 9.2 Physical Examination Procedures 539
§ 9.2.1 The Examinee 541
§ 9.2.2 The Controversy 542
§ 9.2.3 The Good Cause 544
§ 9.3 Number of Examinations 545
§ 9.4 Examination Attendees 546
§ 9.5 Place of Examination 547
§ 9.6 Drafting the Documents 548
§ 9.7 Selecting the Examiner 549
§ 9.8 Preparing for the Examination 550
§ 9.9 Responding to a Request for an Exam 551
§ 9.10 The Examination and Report 551
§ 9.11 Waiver and Deposition 553
§ 9.12 Effect of Exam and Report 553
Practice Problems and Assignments 553

Chapter 10. Requests for Admissions 557
§ 10.1 Introduction 557
§ 10.2 Admission Purposes 558
§ 10.3 Admission Requests 559
§ 10.4 Drafting Admissions 561
§ 10.5 Opinions and Conclusions 564
§ 10.6 Admission Documents 565
§ 10.7 Admission Responses 566
§ 10.8 Denials 568
§ 10.9 Qualifying Responses 568
§ 10.10 Objections to Admission Requests 570
§ 10.11 Response Strategies 571
§ 10.12 Challenging Responses 572
§ 10.13 Changing Admissions 573
§ 10.14 Effects of Admissions 573
Practice Problems and Assignments 574

Chapter 11. Enforcing Discovery Rights 579
§ 11.1 Introduction 579

§ 11.2 Informal Enforcement 579
§ 11.3 The Discovery Plan 580
§ 11.4 Formal Enforcement 581
§ 11.4.1 Seeking Disclosure or Discovery 582
§ 11.4.2 Order Compelling Disclosure or Discovery 582
§ 11.4.3 Imposition of Disclosure Sanctions 583
§ 11.4.4 Imposition of Discovery Sanctions 583
§ 11.4.5 Sanctions for Failure to Preserve ESI 584
§ 11.5 Selection of a Sanction 585
§ 11.5.1 Introduction 585
§ 11.5.2 Default and Dismissal 585
§ 11.5.3 Contempt 586
§ 11.5.4 Preclusion Orders 586
§ 11.5.5 Preclusion Orders for Discovery Violations 587
§ 11.5.6 Restriction of Further Discovery 587
§ 11.5.7 Imposition of Costs 588
§ 11.5.8 Failure to Make Admissions 588
§ 11.5.9 Sanctions Against Attorneys 589
§ 11.5.10 Sanctions Against Pro Se Parties 589
§ 11.6 Streamlining the Two-Step Process 589
§ 11.7 Narrower Enforcement Provisions 590
§ 11.8 Motion Practice 591
§ 11.9 Enforcing Subpoenas and Non-Party Discovery 592
§ 11.10 Discovery Malpractice 593
§ 11.11 Conclusion 594
Practice Problems and Assignments 594

PART 4. PRETRIAL MOTION PRACTICE

Chapter 12. Pretrial Motion Practice 603
§ 12.1 Scope of Motion Practice 603
§ 12.1.1 Introduction 603
§ 12.1.2 Procedure 603
§ 12.1.3 Motion Strategies 604
§ 12.2 Mechanics of Motion Practice 606
§ 12.2.1 Form of Motion 606
§ 12.2.2 Notice of Motion 609
§ 12.2.3 Service of Motion 611
§ 12.2.4 Supporting Documents 612
§ 12.2.5 Local Rules 618
§ 12.2.6 Withdrawing Motions 618
§ 12.2.7 Timing of Motions 618
§ 12.2.8 Extensions of Time 619
§ 12.2.9 In Forma Pauperis 620
§ 12.3 Strategic Use of Motions 621
§ 12.4 Appealability of Decisions on Pretrial Motions 625

§ 12.5 Ethical Uses of Motions 628
§ 12.5.1 Ethics of Motion Practice 628
§ 12.5.2 Disqualifying Counsel and Decision Makers 630
§ 12.5.3 Substitution or Withdrawal of Counsel 633
§ 12.5.4 Motion Malpractice 633
Practice Problems and Assignments 636

Chapter 13. Pretrial Motions Directed to the Merits and Trial 643
§ 13.1 Motions Affecting Scope of Litigation 643
§ 13.1.1 Introduction 643
§ 13.1.2 Consolidation 643
§ 13.1.3 Centralization in MDL Litigation 646
§ 13.1.4 Severance 646
§ 13.1.5 Separate Trials 648
§ 13.1.6 Bifurcation 649
§ 13.2 Dismissals 650
§ 13.2.1 Voluntary Dismissals 650
§ 13.2.2 Voluntary Dismissal as of Right 651
§ 13.2.3 Voluntary Dismissal by Motion 651
§ 13.2.4 Dismissal for Failure to Prosecute 654
§ 13.2.5 Dismissal on Other Grounds 655
§ 13.3 Summary Judgment Motions 656
§ 13.3.1 Summary Judgment Generally 656
§ 13.3.2 No Genuine Fact Dispute 658
§ 13.3.3 Material Facts 660
§ 13.3.4 Strategy and Tactics 662
§ 13.3.5 Summary Judgment Timing 664
§ 13.3.6 Summary Judgment Procedure 665
§ 13.3.7 Supporting Evidence 666
§ 13.3.8 Affidavits and Declarations 669
§ 13.3.9 Opposing Summary Judgment 671
§ 13.3.10 Continuance 673
§ 13.3.11 Cross-Motions for Summary Judgment 673
§ 13.3.12 Standard for Summary Judgment 673
§ 13.3.13 Burden of Persuasion 676
§ 13.3.14 Appealability and Review 677
§ 13.3.15 Partial Summary Judgment 678
§ 13.4 Motions Affecting Trial Calendar and Case Management 679
§ 13.4.1 Introduction 679
§ 13.4.2 Motions for Continuance 680
§ 13.4.3 Motions for Jury or Bench Trial 681
§ 13.4.4 Managing Large, Complex, and Multi-District Cases 683
§ 13.5 Motions for Provisional Relief 684
§ 13.5.1 Types of Preliminary Substantive Relief 684
§ 13.5.2 Temporary Injunctive Relief 684
§ 13.5.3 Criteria for Injunctive Relief 686
§ 13.5.4 Temporary Injunction Grounds 687

§ 13.5.5 Equitable Injunction 689
§ 13.5.6 Temporary Restraining Orders 690
§ 13.5.7 Preliminary Injunctions 692
§ 13.5.8 Preliminary Injunction Documents 693
§ 13.5.9 Preliminary Injunction Procedures 694
§ 13.6 Motions for Pretrial Evidence Rulings 696
§ 13.7 Motions to Vacate Defaults 697
§ 13.7.1 Challenging Default Judgments 699
Practice Problems and Assignments 700

Chapter 14. Effective Presentation of Motions 713
§ 14.1 Introduction to Motion Practice 713
§ 14.1.1 Brevity and Clarity 713
§ 14.1.2 Arbitration and Administrative Case Motions 714
§ 14.1.3 Motion Considerations 714
§ 14.1.4 Motion Themes 715
§ 14.2 Motion Advocacy 716
§ 14.2.1 Selecting Issues to Present 716
§ 14.2.2 Determining Method of Presentation 717
§ 14.2.3 Presenting the Facts 718
§ 14.2.4 Presenting the Law 721
§ 14.2.5 Effective Use of Facts and Law 723
§ 14.2.6 Differences from Appellate Advocacy 726
§ 14.3 Briefs and Memoranda 727
§ 14.3.1 Memorandum Contents 727
§ 14.3.2 Opposition Memoranda 737
§ 14.3.3 Effective Brief Writing 738
§ 14.3.4 Redrafting and Reviewing the Brief 741
§ 14.4 Oral Argument 742
§ 14.4.1 Role of Oral Argument 742
§ 14.4.2 Preparation 743
§ 14.4.3 Oral Presentation 747
§ 14.4.4 Styles of Argument 751
§ 14.4.5 Responding to Questions 753
§ 14.4.6 Communications Skills 756
§ 14.4.7 Tele-Arguments 760
§ 14.5 Post-Argument Briefs 761
Practice Problems and Assignments 761

PART 5. SETTLEMENT OF LITIGATION

Chapter 15. The Settlement Process 773
§ 15.1 Role of Settlement in Civil Cases 773
§ 15.2 Role of Negotiation in Pretrial and Prehearing Practice 774
§ 15.3 Settlement Within the Adversarial Process 782
§ 15.4 Alternative Dispute Methods for Settlement 786

§ 15.5 Documentation of Settlements 790
§ 15.5.1 Settlement Agreements 790
§ 15.5.2 Documents Implementing Settlements 791
§ 15.5.3 Settlement of Multiple-Party Cases 795
§ 15.5.4 Structured Settlements 797
§ 15.5.5 Deferred and Periodic Payments 798
§ 15.6 Enforcement of Settlements 798
§ 15.6.1 The Need to Enforce Settlements 798
§ 15.6.2 Motions to Enforce Settlement 799
§ 15.6.3 Procedure to Enforce Settlement 801
§ 15.6.4 Authority to Settle and Finality 802
Practice Problems and Assignments 803

Chapter 16. Pretrial Conferences and Pretrial Orders 809
§ 16.1 Pretrial Conferences and Orders Generally 809
§ 16.2 The Pretrial Conference 810
§ 16.3 Pretrial Orders 814
Practice Problems and Assignments 819

Appendix A. Client Deposition Instructions 821

Appendix B. Case Files 835
Case A. *Hot Dog Enterprises v. Tri-Chem* 837
Case B. *Pozdak v. Summit Insurance Company* 852
Case C. *Miyamoto v. Snow Cat* 856
Case D. *Giacone v. City of Mitchell* 860
Case E. *Mitchell Computer Club v. Rainbow Computer* 862
Case F. *Vasquez v. Hot Dog Enterprises* 863
Case G. *LaBelle v. Mitchell Arts Council* 867
Case H. *Luger v. Shade* 869
Case I. *Rheinwald v. Whirling Dervish Lathes* 871
Case J. *Northern Motor Homes v. Danforth* 873
Case K. *Burris v. Warner* 884
Case L. *FJE Enterprises v. Arbor Vineyards* 895
Case M. *Tymons v. Allgoods and Razzle* 900
Case N. *Mullarkey v. Denial Mutual Insurance Co.* 902
Case O. *Estate of Dara Domestic v. Gravitas Grinch* 906
Grinch v. ProTectCo Life Insurance Co. 906
Case P. *Igor Investor v. TechTrust Wealth Management* 908

INDEX 915